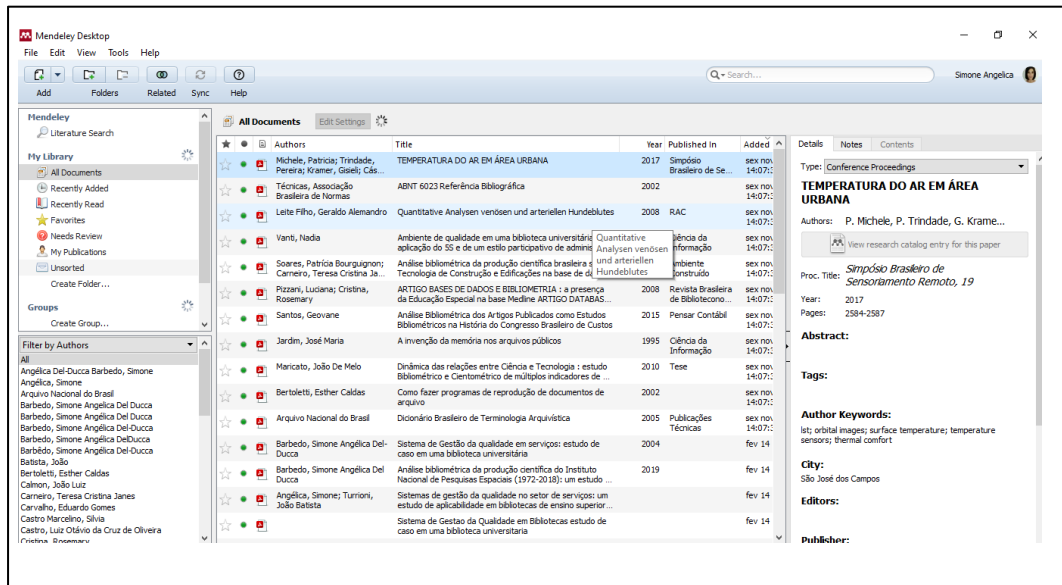


MENDELEY

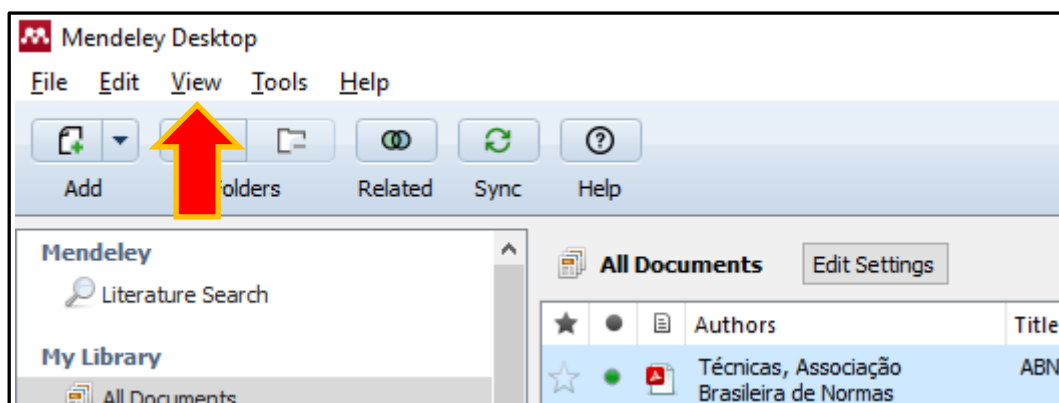
In order to the references imported from Mendeley to follow the rules for references adopted by INPE, it was created a model of ABNT-INPE standards in Mendeley.

The first step is to install the ABNT style for references used by INPE on Mendeley. For this:

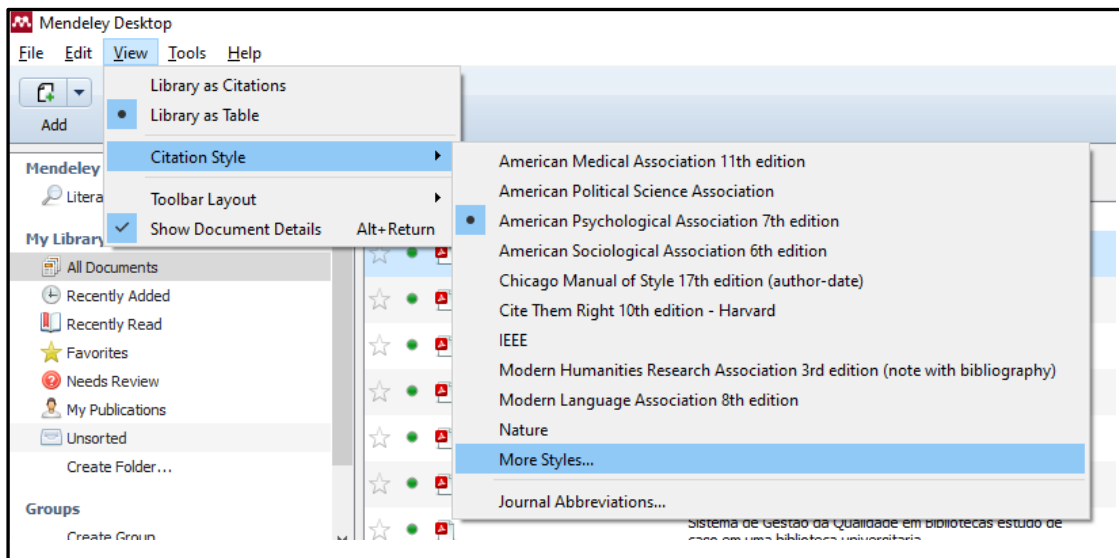
1. Log into Mendeley:



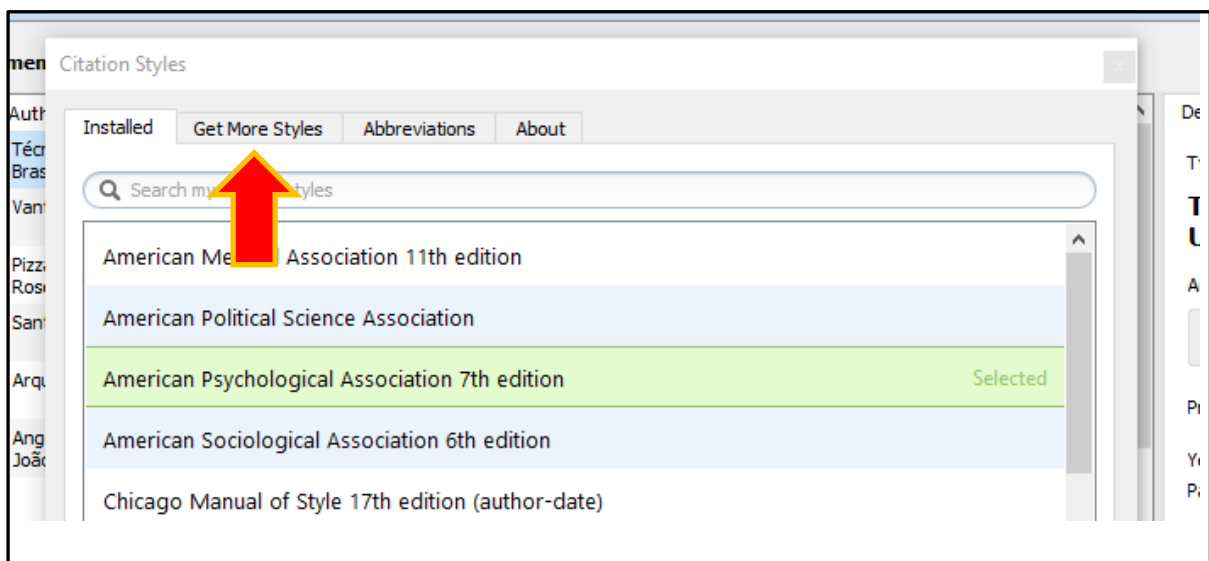
2. Click on **View**:



3. Select **Citation Style > More Styles:**



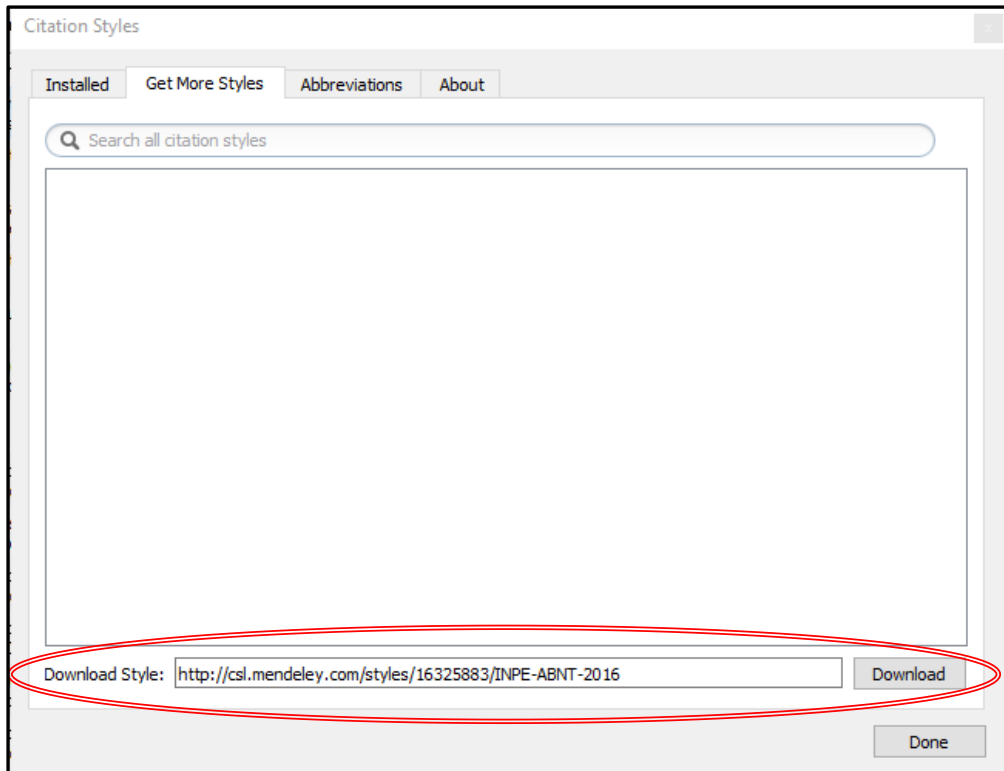
4. Click on **Get More styles**



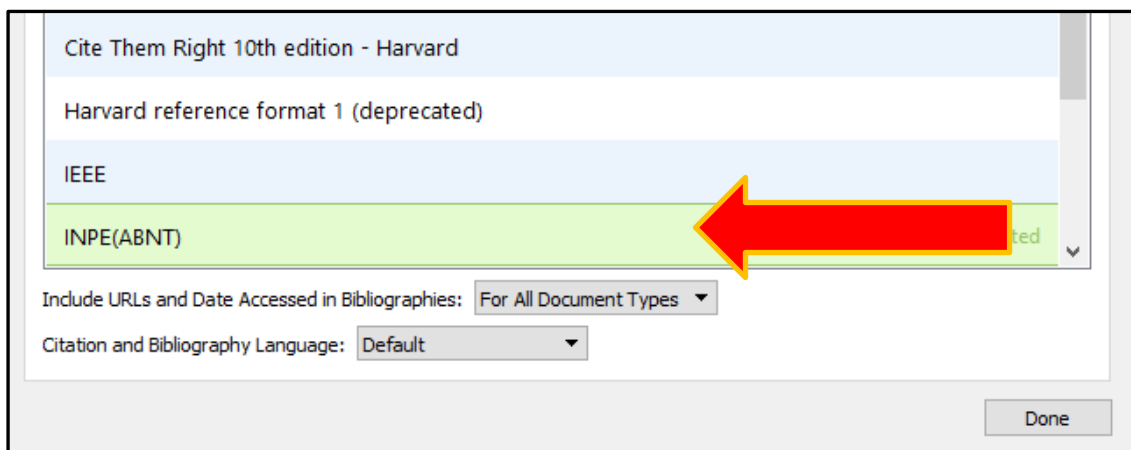
5. In Download Style, paste the link:

<http://cs1.mendeley.com/styles/16325883/INPE-ABNT-2016>

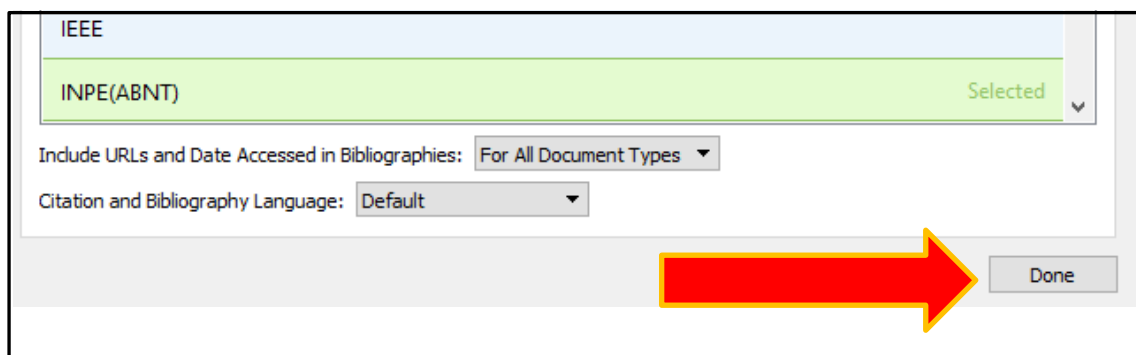
Then click Download:



6. The INPE style (ABNT) is going to be included in Mendeley:



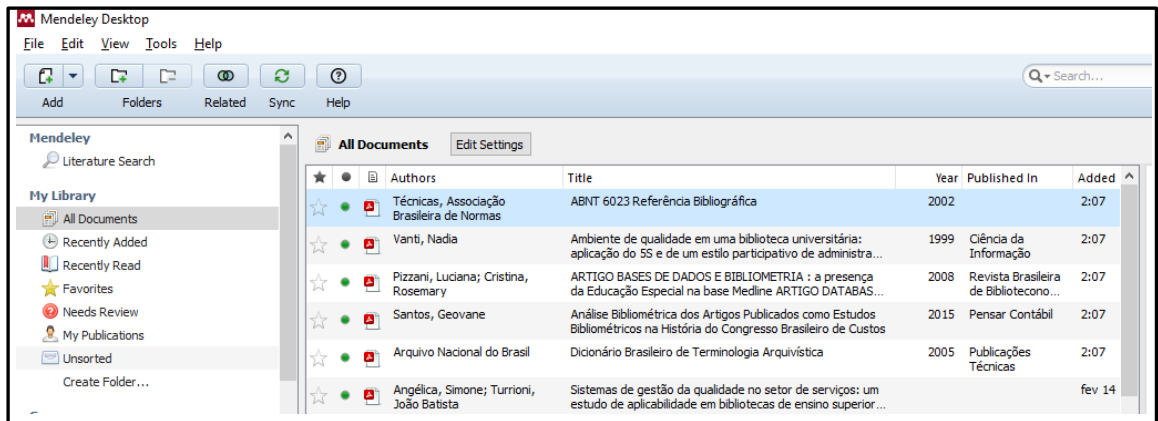
7. Click on **Done**



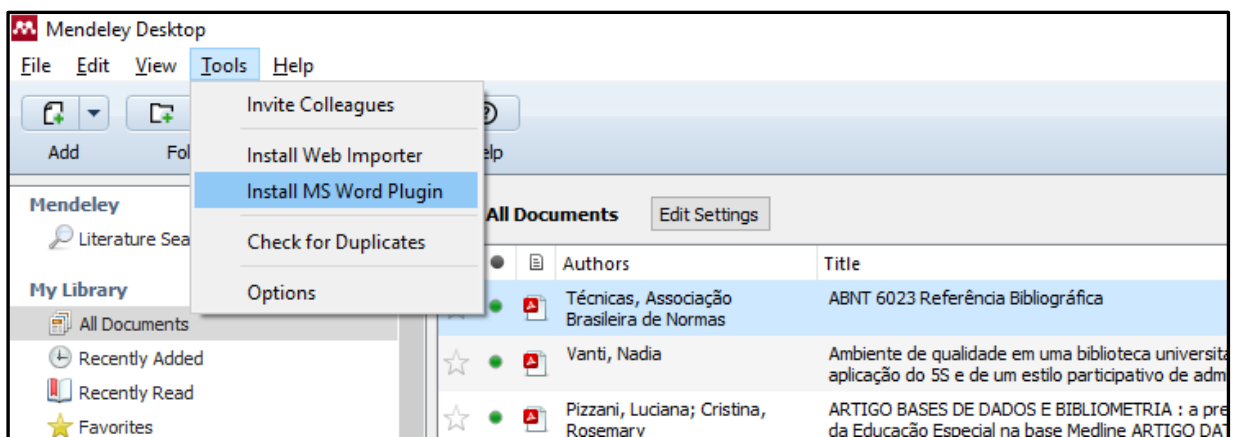
USING MENDELEY IN THE MS-WORD:

To use Mendeley in MS-Word, install the Mendeley plugin:

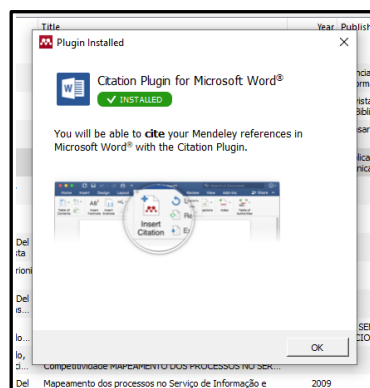
1. Log into Mendeley:



2. Click on **Tools** and select "Install MS Word Plugin":



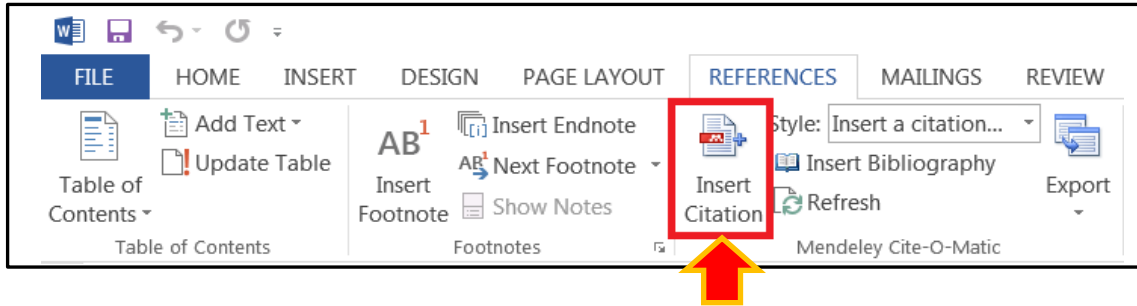
3. The following message then appears:



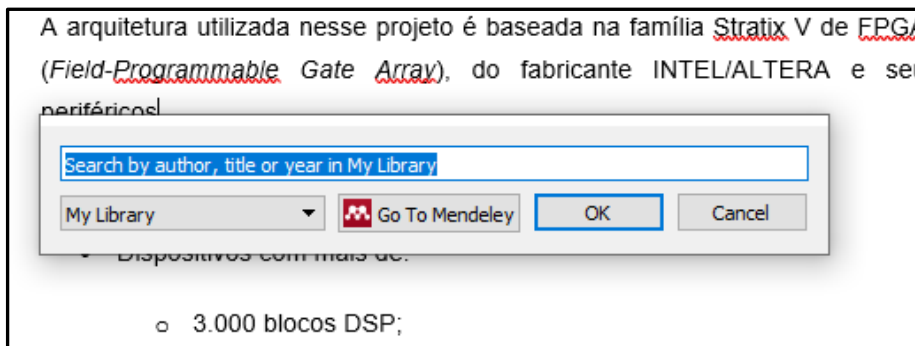
Inserting citations in the text using Mendeley:

a) Between parentheses

To include a citation in the text using Mendeley, click on References in the MS Word and then click on “Insert citation”:



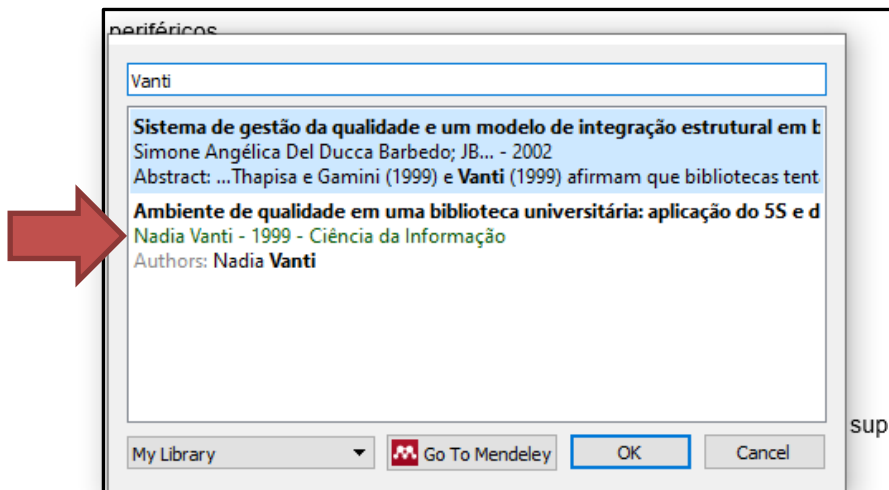
A dialog box will appear.



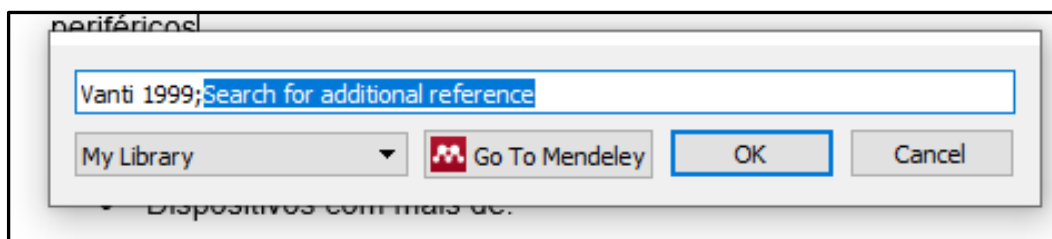
There are two options to include a citation in the text using Mendeley:

OPTION 1: Type a reference tag:

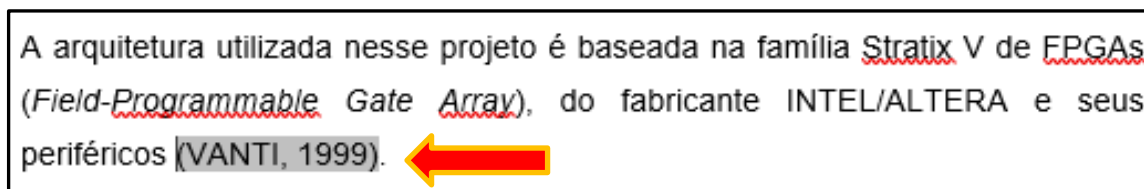
In the dialog box, type an author, title, or year of the reference:



Select the reference and click Ok:

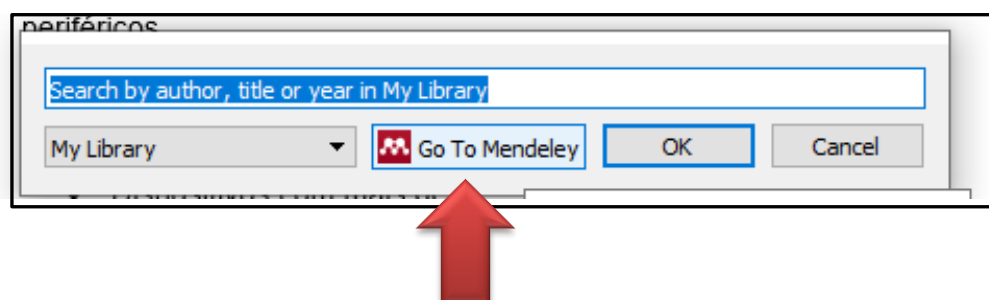


The citation will be included in the text.

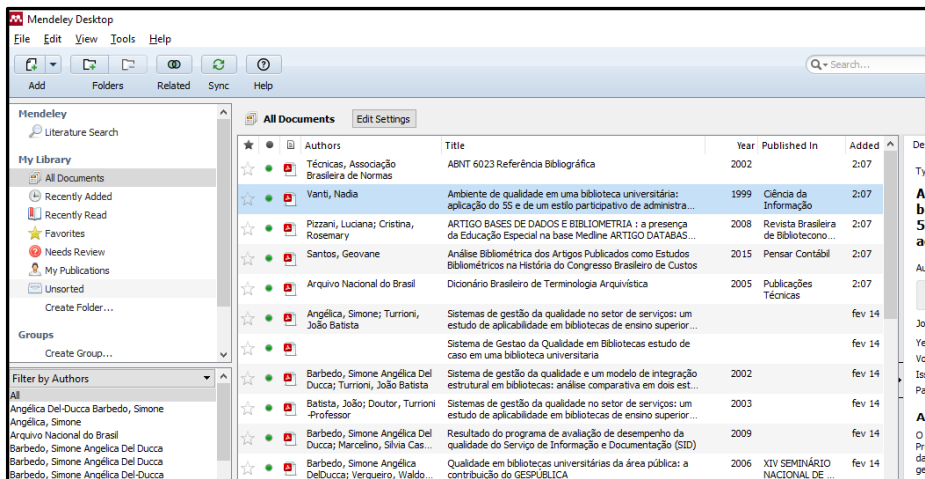


OPTION 2: Search Reference on the Mendeley

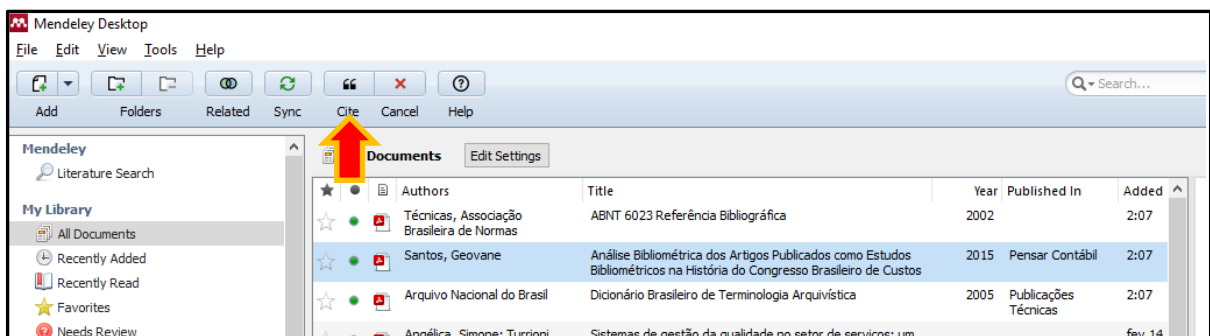
Select "Go to Mendeley" from the dialog box:



It will open Mendeley:



Select the reference and click on “Cite” button



The citation will appear in the text:

A arquitetura utilizada nesse projeto é baseada na família Stratix V de FPGAs (Field-Programmable Gate Array), do fabricante INTEL/ALTERA e seus periféricos (SANTOS, 2015).

b) Citing a reference within the text

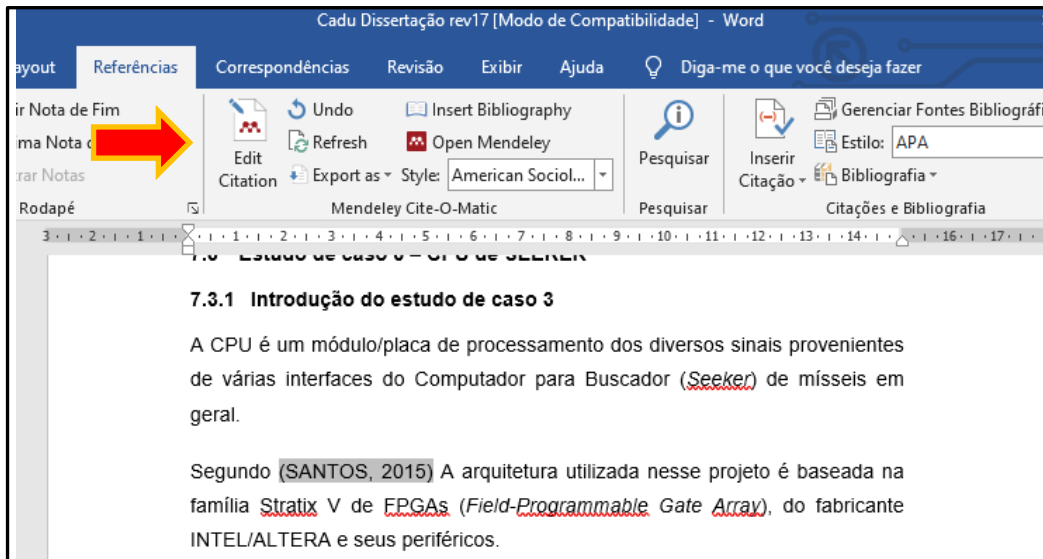
Click on the citation:

g... ..

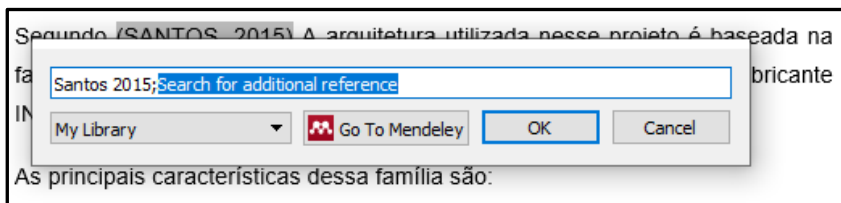
Segundo (SANTOS, 2015) A arquitetura utilizada nesse projeto é baseada na família Stratix V de FPGAs (*Field-Programmable Gate Array*), do fabricante INTEL/ALTERA e seus periféricos.

As principais características dessa família são:

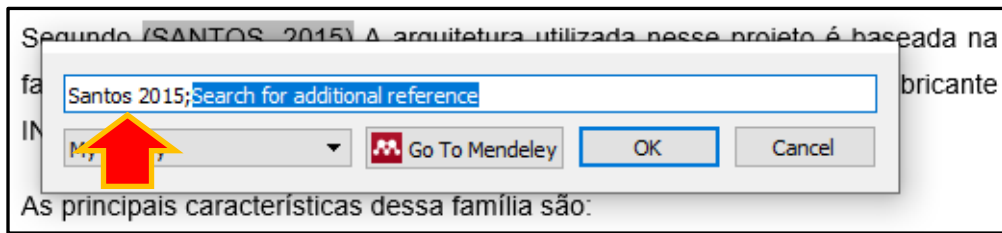
Click on **Edit Citation**



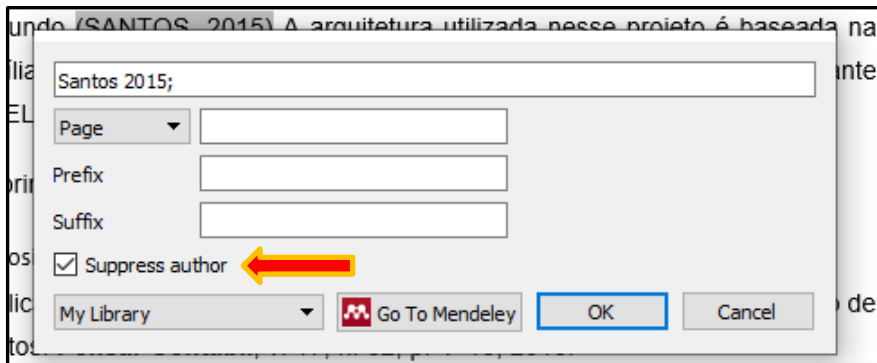
It will open this dialog box:



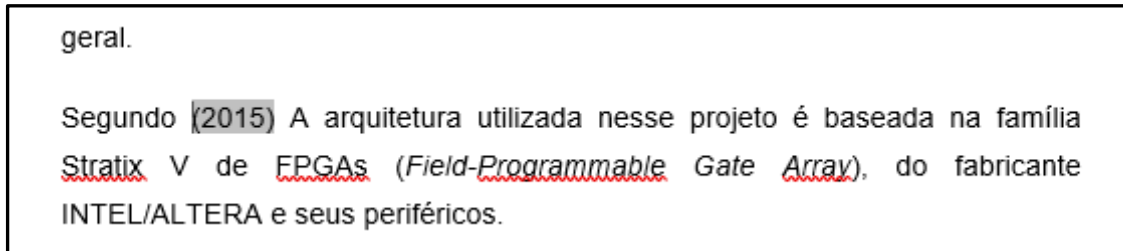
Click on the Author's name



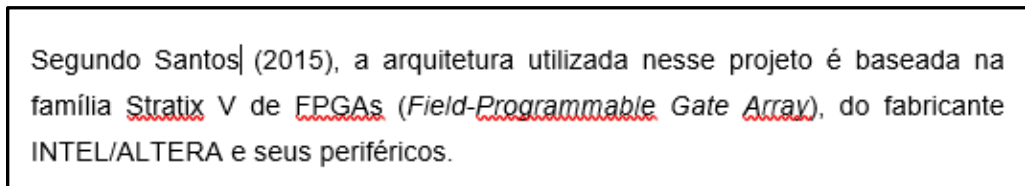
A new box will open. Select "Suppress Author" and click **OK**:



In the citation, only the year of publication is going to appear

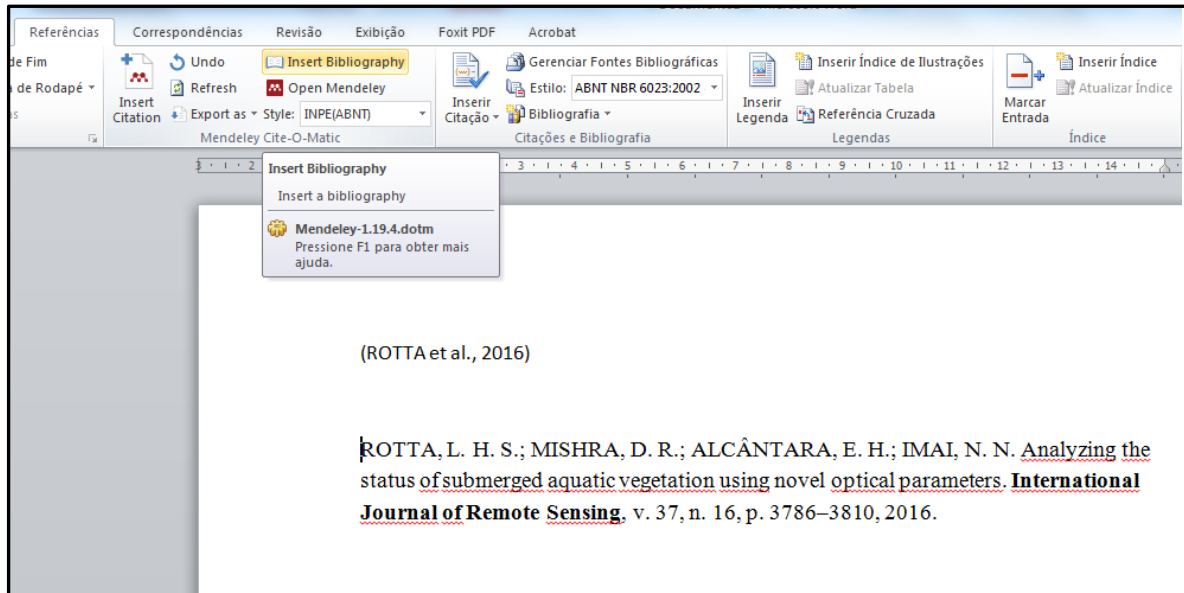


After this, type the author's surname(s) with only the first letter in uppercase:



CREATING THE REFERENCE LIST

To create the reference list after inserting the citations in the text, click on "insert bibliography".



ATTENTION:

For Thesis and Dissertation references, Mendeley doesn't include information about the grade (dissertation or thesis) and course (Remote Sensing, for example).

BARBEDO, S. A. D.-D. **Sistema de Gestão da qualidade em serviços: estudo de caso em uma biblioteca universitária**. 2004. 134 p. Itajubá: UNIFEI, 2004.

To correct it, include in the field "University" in Mendeley the following information:

Type (Grade and course) – Institution, City.

Example:

Thesis (Master in Remote Sensing) – Instituto Nacional de Pesquisas Espaciais, São José dos Campos

Department:

Engenharia de Produção

University:

Dissertação (Mestrado em Engenharia de Produção) - Unive...



Type:

BARBEDO, S. D. D. **Sistemas de gestão da qualidade em serviços**: estudo de caso em uma biblioteca universitária. 2004. 134p. Dissertação (Mestrado em Engenharia de Produção) – Universidade Federal de Itajubá, Itajubá, 2004.